

## FADEL FAKIH

### EDUCATION

#### **MASTERS IN CLINICAL PSYCHOLOGY**

Lebanese University

Beirut, Lebanon

October 2014 – October 2019 (Expected)

#### **BS IN BUSINESS MANAGEMENT**

Arts, Sciences and Technology University in Lebanon (AUL)

Beirut, Lebanon

October 2010 – September 2013

### WORK HISTORY

#### **MONITORING & EVALUATION CONSULTANT**

June 2016 – Current

Main Achievements:

Create tailored Monitoring & Evaluation training module for national Lebanese and Syrian organizations in English/Arabic.

Trained over 42 national organizations in Syria and Lebanon.

Satisfaction rate average of 3.4/4 in the training and coaching sessions provided.

#### **LEBANESE CENTER FOR HUMAN RIGHTS “CLDH” – BEIRUT, LEBANON EXECUTIVE DIRECTOR**

March 2019 – Current

Main tasks included:

- Develop the organizational structure
- Set-up organizational procedures
- Manage and develop the organization’s capacities
- Direct staff and establish a collaborative office dynamic

#### **SEARCH FOR COMMON GROUND “SFCG” – BEIRUT, LEBANON DESIGN, MONITORING & EVALUATION MANAGER**

February 2017 – January 2019

Main tasks included:

- Support in project design by developing project's Theory of Change, logframe, and M&E plan
- Conduct Baseline Assessments, midterm reflections, and Final Evaluations
- Recruit and manage external M&E and research related consultants
- Establish Search DM&E 3-years strategy
- Recruit and manage DM&E Department's staff
- Create, analyze, and review log frames, Research studies, M&E tools, and case studies
- Establish M&E quarterly info-graphic reports that inform MENA SFCG staff on the current projects results
- Contribute in setting the indicators of the LCRP Social Stability sector
- Brief donors on project's key Successes, Changes on participant level, Challenges, and Recommendations

#### **HEARTLAND ALLIANCE INTERNATIONAL “HAI” – BEIRUT, LEBANON**

## **MONITORING & EVALUATION**

July 2016 – February 2017

Main tasks included:

- Evaluate UNICEF Funded Secure Women & Girls Project
- Plan and implement Heartland Alliance International - Lebanon Monitoring & Evaluation strategy.
- Built the capacity and provided technical assistance to project and partner staff on implementing project-based Design, Monitoring, Evaluation, and Learning.
- Support program development, which includes drafting project proposals, results framework, budgets, narratives, and drafting M&E plans.
- Prepare internal and external project reporting, including monthly and quarterly project updates.

## **INTERNATIONAL ASSOCIATION OF PUBLIC TRANSPORT “UITP” – DUBAI, UAE RESEARCH CONSULTANT**

April 2014 – May 2016

Main tasks included:

- Develop MENA Urban Transport Account (UTA) project
- Establish Urban Transport Accounts (UTA) in different MENA cities
- Manage different committees in several MENA countries
- Collect, validate, and analyze data of the MENA cities
- Develop MENA Transport Report
- Create a bi-monthly MENA E-newsletter
- Translate, edit, and proofread English and Arabic documents

## **RELIEF INTERNATIONAL “RI”, BEIRUT, LEBANON MONITORING & EVALUATION OFFICER**

July 2013- April 2014

Main tasks included:

- Develop with the M&E manager the M&E department action plan
- Generate donor’s reports, including those on Activity info
- Represent RI in meetings with MEHE and UNICEF
- Create and evaluate assessments and surveys
- Recruit and train Field Education Officers

## **GREENPEACE “GP”, BEIRUT, LEBANON**

### **DATABASE OFFICER**

Fundraising Department

June 2008- May 2011

Main tasks included:

- Maintain a low attrition rate for GP members
- Maintain a good relationship with the banks
- Train the team on data collection
- Data analysis and report execution

## **SKILLS**

Media interviews

English & Arabic Translating

Computer skills: Microsoft Office, SPSS

Creating, organizing, motivating and directing teams

Interpersonal and communication skills

Self-motivated

Data analysis

Reports and proposal writing

## REFERENCES

### **Marya Abdulrahman**

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